



# *The Straight Scoop*

Department Newsletter of the  
Marine Corps League  
Department of West Virginia  
P.O. Box 11828  
Charleston, WV 25339



**Volume 4, Issue 1, January 2011**

**Department Officers:**

Commandant Roger Ware, 304-636-4365      Adjutant/Paymaster George Gill, 304-377-1345  
Sr. Vice Commandant John Nanny, 304-233-5289      Chief of Staff Richard Given, 304-965-3541  
Jr. Vice Commandant Owen Stout, 304-595-2675      Chaplain Frank Armentrout, 304-837-4011  
Judge Advocate Raymond Cartwright, 304-733-6841      Sergeant at Arms Charles Gearhart, 304-384-9283  
Jr. Past Commandant Michael McLain, 304-464-5049      Aide-De-Camp Michael McRae, 304-636-8353  
Department E-mail Contact, [rrware@yahoo.com](mailto:rrware@yahoo.com)  
Newsletter Editor: Roger Ware, 181 Weese Street, Elkins, WV 26241      E-mail: [rrware@yahoo.com](mailto:rrware@yahoo.com)

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## **Department Financial Report**

Marine Corps League, Department of West Virginia Hershel "Woody" Williams  
Scholarship Foundation:

22 Nov 2010 beginning balance: \$13,332.80, Deposits: \$ 100.00, Interest: \$3.29

22 Dec 2010 ending balance: \$13,436.09

Please send all donations to John Nanny, P.O. Box 2121, Wheeling, WV 26003-0234.

Marine Corps League, Department of West Virginia General Account and Paymaster  
Report:

20 Nov 2010 statement beginning balance: \$4,371.77, Deposits: \$140.00

Debits: \$91.80

20 Dec 2010 statement ending balance: \$4,419.97

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## **Toys for Tots (T4T)**

Detachments that conducted a Toys for Tots campaign this year are reminded to submit a copy of your After Action report to Dept Adjutant George Gill so this information can be compiled and sent to MCL National T4T chairman. Please include T4T in your Detachment Quarterly Report for the Dept Quarterly meeting Jan 15, 10 a.m. at American Legion Post 104 in Parkersburg.

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## **Department Awards**

Department Awards Chairman James DeNapoli will send copies for all department awards to detachment Commandants. Each detachment commandant should take these respective department awards to the next membership meeting and submit those members or their own detachment for the individual award the membership voted to approve. The deadline for submission for these awards is post marked by March 30, 2011. The following is a listing of the respective department awards:

DEPARTMENT HEART & SOUL AWARD is presented in recognition of this Marine Corps League member's outstanding spirit and enhancement of the mission and principles of the U. S. Marine Corps and Marine Corps League from May 2010 to March 2011.

COMMANDANT OF THE YEAR AWARD is presented in recognition of this Marine Corps League member's outstanding leadership and guidance in meeting all department and national guidelines, policies and procedures from May 2010 to March 2011.

DEPARTMENT COMMUNITY AWARD is presented in recognition of this Detachment's outstanding public relations contributions and community involvement from May 2010 to March 2011.

DEPARTMENT AMERICANISM AWARD is presented in recognition of promoting patriotism, citizenship, participating in parade activities, and observing all traditions of U.S. Marine Corps and Marine Corps League from May 2010 to March 2011.

DEPARTMENT ADJUTANT/PAYMASTER AWARD is presented in recognition of this Marine Corps League member's outstanding administrative and fiscal practices and procedures in the Marine Corps League from May 2010 to March 2011.

DEPARTMENT SERVICE OFFICER AWARD is presented in recognition of this Marine Corps League member's outstanding service performance and volunteer work to veterans and their dependents from May 2010 to March 2011.

DEPARTMENT NEWSLETTER AWARD is presented to Detachment \_\_\_\_\_ in recognition for publishing an outstanding newsletter that conforms to the National Newsletter guidelines from May 2010 to March 2011.

DEPARTMENT COMMENDATION AWARD is presented in recognition for displaying outstanding principles and purposes of the U. S. Marine Corps and Marine Corps League from May 2010 to March 2011.

DEPARTMENT RECRUITER OF THE YEAR AWARD is presented in recognition to this Marine Corps League member for recruiting the highest number of new Marine Corps League members for the period May 2010 to March 2011.

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### **General Orders for Sentries**

The eleven General Orders for sentries never change. They constitute the unyielding bedrock upon which Marines enforce military security in the United States and throughout the world. General Orders dictate the conduct of all Marines on guard duty. These orders apply to all Marines at all bases and outposts in time of peace, and in time of war.

Marine recruits in boot camp must memorize these General Orders. Woe be unto the unfortunate recruit who cannot shout out, verbatim and without hesitation, all eleven of them. Such a recruit will incur a firestorm of wrath from his Drill Instructor. There is sound logic for this rigid training. The eleven General Orders will guide each Marine throughout his years in the Corps:

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on then alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the guardhouse than my own.
5. To quit my post only when properly relieved.
6. To receive, obey, and pass on the sentry who relieves me, all orders from the commanding officer, officer of the day, and officers and noncommissioned officers of the

guard only.

7. To talk to no one except in line of duty.

8. To give the alarm in case of fire or disorder.

9. To call the corporal of the guard in any case not covered by instructions.

10. To salute all officers and all colors and standards not cased.

11. To be especially watchful at night and, during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.

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### **Duties of Detachment Paymaster or Adjutant/Paymaster**

(1) Serve as the detachment's treasurer and in that capacity shall be directly responsible to the Detachment's Board of Trustees. Will be responsible for paying authorized bills and will assure the legitimacy of payment requests and Board of Trustees approvals, prior to releasing funds. Will have a right to question expenditures if necessary. Will draft detachment checks and ensure Commandant and Paymaster sign each one.

(2) Cause to be kept all proper and necessary books for the recording of all the financial business of the Detachment, including a correct record of all membership accounts and will turn them over to his successor.

(3) Receive all monies, keeping a record of their sources and purposes and shall deposit said monies, in an approved and federally insured account, including, but not limited to, a checking account. All monies deposited shall be in the name of the respective Marine Corps League detachment only.

(4) Provide such assistance to the Audit Committee to ensure the annual audit of the Detachment finances is completed prior to the annual installation of officers. Monthly audits can be conducted and be combined to satisfy the audit required. Otherwise, this report along with a copy of the monthly minutes of the meetings must be forwarded to the Department Commandant no later than 10 days after the installation of officers.

(5) Will audit the Quarterly Member Listing of 30 June each year from National Headquarters and make corrections, additions or other adjustments and certify it to be correct as annotated and ensure that the Detachment Commandant and he sign it and forward through the Department to National Headquarters before 30 December annually.

(6) Complete and file the annual IRS Form 990-N after the fiscal year ending 30 June and ensure National Headquarters receives a true and complete copy.

(7) Submit membership National per capita and Department per capita dues, application fees and life member fees to the Department Paymaster ensuring that these arrive before the end of the month of the member's renewal date. Shall made contact with those unpaid members and encourage them to keep current. Will read list of unpaid members during membership meetings.

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### **Duties of Detachment Adjutant**

Shall be the recording secretary of the Detachment meetings and affairs.

Support the detachment officers through correspondence, documentation, written communication, media releases and other staff assistance as may be directed by the Detachment Commandant. In addition the Detachment Adjutant shall:

- (1) Keep and transcribe complete and accurate record of the business meetings at all board meetings, detachment meetings for a permanent record for a period not to exceed three (3) years.
- (2) Assist the Detachment Commandant in preparing agendas for all business meetings and information for detachment special projects.
- (3) Prepare the Detachment Quarterly Report and Detachment Annual Report for presentation during any scheduled Department Quarterly meetings or convention
- (4) Ensure the annual Report of Officer Installation is completed with renewal dues amount and is signed by the Installing Officer and forwarded through the Department.
- (5) After annual officer installations are completed, the Adjutant will complete and file the Corporation Annual Report prior to July 1 for the Detachment each year and mail to the WV Secretary of State, Business and Licensing Division.
- (6) If Officers are installed after 1 July the Adjutant will complete and file a Application to Appoint or change Officers, and/or Office Addresses with the WV Secretary of State and mail a copy to the Department Adjutant
- (7) The Adjutant will complete and file the WV State Tax department Business Registration Certificate for the detachment. This Certificate is usually good for two years and will be indicated on the Detachment certificate.
- (8) The Adjutant will prepare new bank signature cards after annual installation of Officers that includes the Detachment Commandant and Detachment Paymaster.
- (9) The Adjutant will maintain desktop procedures and all Detachment turn-over files, copies of the National and Department Bylaws and Administrative Procedures, Detachment Bylaws, Detachment minutes and resolutions and Marine Corps League Guidebook for Detachment officers and turn them over to his successor.
- (10) Maintain and publish a Detachment Directory which shall contain:
  - (a) Listing of detachment officers and general membership
  - (b) Past Detachment Commandants
  - (c) Past Detachment Marine of the Year

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### **Aid & Attendance**

The veterans of our country are entitled to health benefit programs from our federal government; however, few take advantage of the Non-Service Connected "Improved Pension" benefit, commonly referred to as the Aid and Attendance benefit. The program's purpose is to assist veterans, as well as spouses, widows or widowers of veterans, with paying up to \$1,949 per month in assistance for their out-of-pocket medical costs. Benefits continue for as long as the Veteran or their spouse is living.

This little known veterans' benefit could potentially become a significant source of financial aid for long-term care services provided either at home or in a facility. Unfortunately, most veterans do not know about it, or how to apply. Though nearly 1/3 of veteran seniors qualify for the Aid and Attendance benefit, government statistics show that only 5% are actually receiving it. To qualify, the veteran must be at least 65 years of

age or have a medical qualification of disability, meaning he or she requires the regular assistance of another person to perform daily tasks. The veteran must have served 90 days or more of active duty for any branch of the armed services with just one day served during an official war time period, as designated by Congress. Veterans who were dishonorably discharged do not qualify. Widows or widowers of veterans are eligible to participate in these benefits, if they qualify medically and/or financially. Applicants may only receive the Aid and Attendance benefit if they are no longer actively serving.

The Aid and Attendance benefit can provide up to \$1,632 per month to a veteran, \$1,055 per month to a surviving spouse, or \$1,949 per month to a couple, in addition to monthly pension rates. It takes 4 to 6 months on average (depending on volume) to process an application. Applicants who are 70 years of age or older may request that their application process be expedited. Applicants must complete the VA Form 21-526 (veterans) or VA Form 21-534 (spouses). This form is available at [www4.va.gov/vaforms/](http://www4.va.gov/vaforms/). The applicant must also include a letter, all required documentation and evidence of their age or disability.

For additional information visit [www.vba.va.gov/VBA/](http://www.vba.va.gov/VBA/) or call 1-800-827-1000. If you require assistance with the application process, a qualified veterans' benefits consultant can help you apply for benefits. Start by contacting your regional VA office. This is the office that has jurisdiction over the claim.

## **Department Marine of the Year Announcement Letter**

Attention: Detachment Commandant:

Subj: Department Marine Of The Year (MOY)

This letter is to inform all Commandants of the rules and regulations for the Department Marine of the Year (MOY).

Marine of the Year nominee shall be submitted for any regular member in good standing according to the Department Bylaws and Administrative Procedures Chapter 3, section 301(9) of the AP section.

Although the Bylaws and Administrative Procedures do not state it presently it is recommended that you place the letters MOY on the outside flap of the envelope. This will ensure the letter will not be opened until the MOY Society meeting. If the envelope is accidentally opened prior to the MOY meeting, your nomination will not be eligible for consideration of MOY. (reference: chapter 3, section 301(9) (e) 1)

Please mail your nominations to me:

Richard R. Ware  
President, Department of West Virginia  
Marine of the Year  
181 Weese St  
Elkins, WV 26241

All envelopes for nominees of MOY have to be post marked no later than 1 March 2011. Any envelopes received post marked after this date will not be accepted as a nominee.

Sincerely,

Richard R. Ware  
President, Marine of the Year Society

**Department of West Virginia Marine of the Year  
Nomination Form**

Detachment \_\_\_\_\_, Department of West Virginia nominates:

\_\_\_\_\_  
As Marine of the Year for 2011, Our Detachment has used the following information.

He was approved by a unanimous vote of Detachment \_\_\_\_\_ members during a meeting on \_\_\_\_\_, 2011 and is nominated for the Department of West Virginia Marine of the Year.

I certify the nominee was voted upon and accepted by the members of my Detachment at our \_\_\_\_\_, 2011 meeting.

Commandant: \_\_\_\_\_ Adj/Paymaster: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Note: All letters of nomination shall contain a statement that the nominee (1) has been a member in good standing for a minimum of two (2) years and has maintained a minimum of 70% attendance rate at the Detachment and Department meetings (2) has held, or is holding an elective or appointed office in their detachment or the department. Please submit in accordance with Department Bylaws and Administrative Procedures. Ensure that outside flap of envelope is marked with letters: MOY and post marked no later than 1 March, 2011. Submit to: President, Department of West Virginia, Marine of the Year Society, Richard R. Ware, 181 Weese St, Elkins, WV 26241.

## **Calendar of Events**

Department Quarterly meeting 10 a.m. Jan. 15, 2011, at American Legion Post 104 on Avery Street in Parkersburg. Department Staff Officers meeting will be at 9:30 a.m. and Pack Growl will follow.

Marine Corps League Midwinter National Staff Conference: February 10-12, 2011, at Fairview Park Marriott, 3111 Fairview Park Drive, Falls Church, VA 22042  
Phone: 1-703-849-9400 Fax: 1-703-849-8692

2011 Department Convention will be hosted by Jones, Wolin & O'Brien Detachment 771 in Wheeling, May 13-14 at Oglebay Resort & Conference Center.

2011 Mid East Division Convention hosted by Dept of Delaware will be at Fredericksburg Hospitality House Hotel and Conference Center, 2801 Plank Road, Fredericksburg, VA 22401 in June 2011. Tele: 540-736-1006. Room rate: \$85.00 plus tax.

2011 MCL National Convention Jul 31-August 6 at Doubletree Riverside Hotel, Boise, Idaho. 1-800-222-TREE or 1-208-343-1871. Room rates are \$86.00 plus 13% tax. Hosted by Treasure Valley MCL Detachment 878, Boise, Idaho.

2012 Department Convention will be hosted by Herbert J. Thomas Memorial Detachment 947 in Charleston, WV at Charleston Marriott.

2012 MCL National Convention Aug 12-18 at Renaissance in Mobile, Alabama in The Battle House Hotel & Spa Mobile and Mobile Riverview Plaza Hotel. Tel: 1-800-922-3298 or 251-438-4000. Room rates \$107.00 plus 14% tax. Hosted by P.L. Wilson Detachment 447.

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